

VACANCY

EXECUTIVE: DEMOGRAPHIC & SOCIAL STATISTICS



Namibia Statistics Agency (NSA),
FGI House - 44 Post Street Mall
P.O.Box 2133,
Windhoek, Namibia
Tel: 061-431 3200 - Fax: 061-4313253
www.nsa.org.na

The Namibia Statistics Agency (NSA) was established in terms of the Statistics Act No. 9 of 2011. The Agency is mandated, amongst others, to constitute the central statistical authority of the State and to collect, produce, analyse and disseminate official statistics in Namibia.

**Position : EXECUTIVE: DEMOGRAPHIC & SOCIAL STATISTICS
(5 years renewable contract)**
Reporting to : Deputy Statistician-General
Duty Station : NSA Head Office

Job Purpose

Strategically manage and direct the Demographic and Social Statistics Department in accordance with established international standards of quality including reliability, usability and product performance to ensure the effective provision of demographic and social statistics to the NSA, government, private sector and the general public.

Key Performance Areas:

- Strategic management and advice
- Operational planning & implementation of the following functions:
 - Population and Housing Censuses and Demographic Statistics
 - Administrative, Health, Vital and Migration Statistics
 - Welfare & Gender Statistics
 - Labour Statistics
- Customer/ external stakeholder relationship effectiveness
- Budgeting and financial control
- Human Resources capacity and effectiveness (including performance management)

Educational Qualifications & Job Requirement Experience

- Master's Degree in Statistics, Demography and/or Applied Mathematics (NQF 9). A PhD level qualification in any of these fields would be a distinct advantage.
- Minimum 10 years' relevant work experience with at least 5 years in a senior professional/ managerial /analytical and advisory role within the field of Demographic & Social Statistics.

Specific Requirements

- Demonstrated skills in the production of demographic & social statistics
- Proven ability to integrate statistical functions into national development programs
- Expert knowledge of statistical methods and techniques
- In-depth knowledge of international standards and best practices used in compilation of demographic and social statistics and data management to ensure data quality
- Knowledge of the methodology related to survey and sampling procedures, and field operations as applied to national surveys and censuses, i.e. national population and housing censuses

VACANCY

EXECUTIVE: DEMOGRAPHIC &
SOCIAL STATISTICS



Namibia Statistics Agency (NSA),
FGI House - 44 Post Street Mall
P.O.Box 2133,
Windhoek, Namibia
Tel: 061-431 3200 - Fax: 061-4313253
www.nsa.org.na

- Proven track-record in the co-ordination of statistical outputs and services at national and international levels
- Capacity to manage performance and monitor implementation of extensive work programs.
- Familiarity with the challenges & complexities of statistics in general.

Interested candidates may submit their application that includes a detailed CV and certified copies of relevant educational qualifications via email to hr@nsa.org.na OR apply online via the [Namibia Integrated Employment Information System \(NIEIS\)](#). Please use the following link to access the NIEIS: <http://nieis.namibiaatwork.gov.na/>

"As per Affirmative Action (Employment) Act, Act 29 of 1998; Namibian Citizens from previously disadvantaged groups will enjoy preferential treatment"

Only short listed candidates will be contacted and no documents will be returned.

For more information on this position please contact the NSA at 061-4313200

CLOSING DATE FOR APPLICATIONS: 05 May 2022